



Republic of the Philippines
Department of Education
MIMAROPA Region
SCHOOLS DIVISION OF MARINDUQUE



Office of the Schools Division Superintendent

DIVISION MEMORANDUM

TO: Asst. Schools Division Superintendent
Chief Education Supervisors
Administrative Officer V
Section/ Unit Heads
All Others Concerned

FROM: 
LYNN G. MENDOZA, EdD
OIC, Schools Division Superintendent

SUBJECT: **DIVISION QUARTERLY HINDSIGHT (THIRD QUARTER PROGRAM IMPLEMENTATION REVIEW)**

DATE: September 11, 2023

1. This Office, through the School Governance and Operations Division – School Management, Monitoring and Evaluation Section, shall conduct the Division Quarterly Hindsight (Third Quarter Program Implementation Review) on September 29, 2023 from 8:30 AM to 12:00 PM at SDO Marinduque Conference Hall, Malusak, Boac, Marinduque.
2. This activity aims to:
 - a. assess the implementation of the major Programs, Projects and Activities (PPAs) of this Division vis-à-vis its committed outputs and targets for Quarter 3 of FY 2023;
 - b. identify good implementation practices of the programs and projects based on experiences shared by the implementers;
 - c. identify issues and concerns that need to be addressed by the management or the program implementers to ensure achievement of targets and deliverables for Quarter 3 of FY 2023; and
 - d. recommend concrete strategies and activities to ensure effective implementation of programs and projects to improve learning outcomes.
3. In preparation for the Division Quarterly Hindsight and 3rd Quarter Regional Program Implementation Review, all functional divisions concerned are hereby directed to do the following:
 - a. Each functional division (OSDS, CID and SGOD) must prepare the list of committed outputs (major) per PAPS on all budget items under the FY 2023

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GAA and Work and Financial Plan with assigned budget allocation using the templates titled **Annexes A & B** (in Microsoft Excel format). **The templates are prepared to measure the performance of the PPAs in terms of efficiency.**

- b. Each functional division must conduct its own internal Program Implementation Review (PIR) to assess the 3rd Quarter PPA implementation performance using the committed outputs and facilitate the program assessment and adjustment if necessary.
 - c. It is suggested that the head of functional division shall be responsible for convening the core group of their respective offices to discuss the progress of implementation, best practices, including issues and concerns. At the end of the session, the group shall propose actions to be undertaken to address operational issues and **define which concerns need management decisions/directions which will be elevated to the DepEd RO Management during the Regional PIR.**
 - d. During the actual conduct of the activity on September 29, Chiefs of each Functional Division shall present their accomplishments using Annex D in the prescribed Microsoft Powerpoint format for twenty (20) minutes. Please ensure that the content of the PIR report is consistent with the MS Excel format that can be accessed through the link <https://tinyurl.com/2023DivPIR>
4. Attached as Enclosure No. 1 and 2 are the Program of Activities and List of Participants.
 5. For queries and clarification, please contact the School Governance and Operations Division, through Fretzie P. Alcantara, SEPS – SMM&E at email address fretzie.alcantara@deped.gov.ph
 6. Immediate dissemination of and strict compliance with the contents of this Memorandum are desired.

/smm&e-FA

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LIST OF PARTICIPANTS

No.	Name	Designation
OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT		
1	Dr. Lynn G. Mendoza	OIC, Schools Division Superintendent
2	Felix M. Famaran	Asst. Schools Division Superintendent
3	May Bernadeth O. dela Rosa	Administrative Officer V
4	Arlene M. Marasigan	Administrative Officer V
5	John Dhelter P. Pastrana	Accountant III
6	Atty. Ayzel Lea R. Palermo	Legal Officer
7	Engr. David M. Zoleta, Jr.	Information Technology Officer
CURRICULUM IMPLEMENTATION DIVISION		
8	John M. Chavez	Chief Education Supervisor
9	Jelly L. Sore	Education Program Supervisor
10	Florie M. Regencia	Education Program Supervisor
11	Dr. Ma. Shiela S. Saet	Education Program Supervisor
12	Dr. Nestor T. Rualo	Education Program Supervisor
13	Rolito M. dela Cruz	Education Program Supervisor
14	Cristina R. Raza	Education Program Supervisor
15	Dr. Mariam B. Rivamonte	Education Program Supervisor
16	Dingson A. De Sena	Education Program Supervisor
17	Maridel G. Lincallo	Public Schools District Supervisor (In-charge of Private Schools)
SCHOOL GOVERNANCE AND OPERATIONS DIVISION		
18	Ma. Cecilia S. Manay	Chief Education Supervisor
19	Maita M. Lazares	Education Program Supervisor
20	Bernadith R. Lacerna	Senior Education Program Specialist
21	Kyle David V. Atienza	Senior Education Program Specialist
22	Fretzie P. Alcantara	Senior Education Program Specialist
23	Marisol O. Luarca	Planning Officer III
24	Rey R. Raymundo	Education Program Specialist II
25	Abet R. Faundo	Education Program Specialist II
26	Mayda N. Lagran	Education Program Specialist II
27	Edgar H. Loto	PDO II
28	Engr. Arnold H. Moreno	Engineer III
29	Dr. Rica Mai O. Larga	Medical Officer
30	Dr. Queza Rina P. Membrebe	Dentist

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